

REPUBLIC OF ALBANIA

MINISTRY OF JUSTICE

GENERAL DIRECTORATE OF PRISONS

No .\_\_\_\_\_\_\_ prot. Tirana, on\_\_\_/\_\_\_/2024

CONTRACT NOTICE PUBLISHED IN THE PUBLIC NOTICES BULLETIN AND ON THE OFFICIAL WEBSITE OF THE CONTRACTING AUTHORITY

*Section 1* Contractual Authority

1.1 Name and address of the contracting authority

Name General Directorate of Prisons

Address Rr: Zef Serembe, Tirana,

Tel/Fax 00 355 4 22 82 92

Email address: info@dpbsh.gov.al

Website: www.dpbsh.gov.al

1.2 Type of contracting authority

|  |  |
| --- | --- |
| Central institution | An independent institution |
|  |  |
| Local Government Unit | Other |
|  | X |

1.3 Contract within the framework of a special Agreement between Albania and another country

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

*Section 2* Scope of the Contract

This contract will be considered as the turnkey contract.

**2.1 Lot / Procedure Reference Number:** Procurement Order No. 2060, dated 25.11.2024, of the head of the contracting authority - General Directorate of Prisons.

2.2 Type of " Employment contracts "

|  |  |
| --- | --- |
| Execution of the works | Design and execution of the works |
|  | X |

2.3 Contract on the basis of the Framework Agreement

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

2.4 Type of Framework Agreement

With 1 economic operator

With a number of economic operators.

All conditions are defined, yes no

In the Framework Agreement with 1 economic operator, when all the conditions are defined, the reasons for the selection of this type of Framework Agreement to be given.

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
|  |  |  |

**2.5 Number of economic operators with whom the Framework Agreement will be concluded:\_\_\_\_\_\_\_\_\_\_\_**(The *maximum number of economic operators with whom the Framework Agreement will be concluded should be determined here*).

|  |  |  |
| --- | --- | --- |
| 2.6 | The conditions that will apply in the event of the reopening of the competition and/or the possible use of electronic purchases. |  |

2.7 The contracting authority/contracting authorities which will conclude the framework agreement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2.8 Short description of the contract

1. Fund limit: ALL 528,385,376 (five hundred twenty-eight million three hundred twenty-eight thousand three hundred seventy-six) VAT excluded.
2. Funding Source approved by Normative Act No. 3, dated 28.08.2024, on some amendments and additions to Law 97/2023 ( On the 2024 budget ", as amended.
3. Scope of the contract: "Design and construction of IEVP Kukës ", classified at the "Limited" level.

The purpose of this investment is the design of the project according to the stages, the issuance of relevant permits, the execution of construction works and the delivery of the finished facility with " turnkey ".

**2.9 Duration of the contract or time limit for execution:** Duration for design and implementation 24 months (for implementation 18 months)

2.9.1 Duration of Framework Agreement

|  |
| --- |
| Duration in months: *or* days: (from the signing of the Framework Agreement *(not more than (5) years*) |
| Or  starting from//(dd/mm/yyyy)  Completed on//(dd/mm/yyyy) |

**2.10 Location of the scope of the contract:** Kukës.

**2:11 Divided into LOTS:**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

If yes,

2.12 Brief description of lots

(Scope and Fund Limits of Lots)

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

etc.

A Bidder may apply for [one lot], [several lots], [all lots]. For each lot there is a special Bid.

**2.13 Options:**

The number of possible renewals *(if any)*:

2.14 Reduction of the number of eligible candidates *(if applicable):*

2.14.1. Reduction of the number of eligible candidates to be invited will be applied:

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

2.14.2 If the criterion for reducing the number of candidates is applied:

i. Specify the number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ii. Specify the criteria and rules to be applied to reduce the number of candidates:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.15 Variants will be accepted:**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

**2.15**.1 **Subcontracting will be accepted:**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | X | No |  |

If subcontracting will be allowed, specify the percentage allowed for subcontracting:

The contracting authority shall make direct payments to the subcontractor:

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

Other notes

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.16. During the procurement process in the field of Information and Communication Technology (ICT), the standards prepared by the National Agency for Information Society were used: - Not applicable.

2.17. During the procurement process in the field of Information and Communication Technology (ICT), in case the standards are inapplicable, preliminary approval was obtained from the National Agency of the Information Society: - Not applicable.

*Section 3* Legal, economic, financial and technical information

**3.1 Acceptance Criteria according to** **Annex 15.**

Note: Referring to the provisions of LPFMS and Article 28 of the Procurement Rules in the field of defense and security, approved by DCM no. 1170, dated 24.12.2020, after the closure of the pre-qualification phase and at the end of the appeal deadlines, the contracting authority will invite the selected/qualified candidates to get acquainted with the concrete tender documents including the full acceptance criteria, according to Annex 15.

**3.2 Bid Insurance t**he Economic Operator submits the Bid Insurance Form, according to Annex 5. Qualified bidders or candidates **(for the second phase)** must submit bid insurance, in the amount of 2% of the value of the fund /approximate value of the contract, determined in the tender documents, ALL 10,567,707,52.

The Economic Operator shall submit the Bid Insurance Form, where required, in accordance with **Annex 6.** The required value of the Bid Insurance is ALL 10,567,707,52 (ten million five hundred and sixty-seven thousand seven hundred and seven points fifty-two).

In the case of submitting the bid for Lots, the value of the bid insurance for each of the Lots is as follows:

Lot 1 \_\_\_\_\_\_ ALL

Lot 2 \_\_\_\_\_\_ ALL

The contracting authority/entity shall accept the payment of the bid security value by the bidder also in the form of:

1. a Bank Guarantee X.

or

ii. from insurance companies licensed by the competent authorities X

*Section* 4 Procedure

**4.1 Type of procedure:** Limited procedure, classified at "Limited" level.

Re-Proclaimed Procurement Procedure

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

If it is a Re-Proclaimed procedure to complete the identification data of the cancelled procedure:

a) Reference number (*date of the procurement order*) of the cancelled procurement procedure \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b) The scope of procurement of the cancelled procurement procedure\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Fund limit of the cancelled procurement procedure \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This procurement procedure is classified at "Limited" level and will be developed based on:

* Law no. 36/2020 "On procurement in the field of defense and security";
* Law no. 10/2023 "On classified information";
* DCM no. 1170, dated 24.12.2020 "On the approval of procurement rules in the field of defense and security";
* DCM no. 659, dated 23.10.2024 "On the approval of the regulation on industrial security, procedures, rules, procedures and requirements for the protection of classified information during procurement in the field of protection and security";

it consists of two main phases:

**Phase 1** - **Pre-qualification and selection of candidates :**

The first phase (pre-qualification) is about the selection of candidates, before sending the invitation to bid by the Contracting Authority. Pre-qualification of bidders is a different process from the bid evaluation procedure, which focuses on the price and criteria set out in the tender documents.

The pre-qualification process will be done by focusing on the evaluation of the experience and the ability of the candidates to satisfactorily implement the specific contract. The main purpose of pre-qualification is to select those contractors/suppliers whose qualifications and experience minimize the risk of non-execution under the proposed project/contract.

The criteria for the selection of candidates in the First Phase are respectively as follows:

1. Participating economic operators must submit :

* authorization of the administrator of the company for representation in the procurement procedure;
* a copy of the identity card or passport for the authorized administrator/personnel;
* certificate issued by the Court to the authorized administrator/personnel;
* certificate issued by the Prosecution Office for the authorized administrator/personnel;
* certificate issued by the Enforcement Office to the authorized administrator/personnel;
* police records certificate for the authorized administrator/personnel;

**Note :** The representative of the Economic Operator at the time of filing of the required documentation will sign a declaration on the classified information.

1. Participating economic operators shall submit the declaration for submission of independent bid, in accordance with Annex 4; the declaration on the fulfilment of the general criteria, in accordance with Annex 13; the declaration on conflict of interest, in accordance with Annex 10; and the declaration on ensuring the applicability of the legal provisions in employment relations, in accordance with Annex 14, of the tender documents published by the APP, in the section Legislation/ Procurement in the field of defense and security, section DST "Restricted\_ Work \_Procedure".
2. Participating economic operators must declare that they have paid all the matured electricity obligations of the energy contracts that the economic operator that is registered in Albania has. This self-declaration is required for economic operators operating in the territory of the Republic of Albania.
3. In order to certify a sustainable positive activity, the Economic Operator must submit certified copies of the balance sheets of the last 3 (three) financial years (2021-2022-2023) submitted to the relevant Authorities the Tax Branch confirmed by this Authority and accompanied by the Expertise Act of the Authorized Accounting Expert, in the case when Article 41, point "c", of Law no. 10091, dated 5.03.2009 "On the Legal Audit, Organization of the Profession of Legal Auditor and Approved Accountant", as amended, where the balance sheets of two years shall not have a negative ratio between the asset and the liability.
4. To prove financial and economic capacities, economic operators must submit a certificate for annual turnover for the financial years 2021, 2022 and 2023 where the value of turnover for at least one of the years of the required period must be not less than the estimated value of the contract in the procurement procedure.
5. Bidder Economic Operators must submit a document certifying that they have paid all local tax and fee obligations issued by the Local Government Administration for all countries where the operator operates for 2024.
6. Economic operators must provide evidence of previous similar experience:

a) similar work for a single facility in a value not less than 50 % of the estimated value of the contract procured and carried out during the last five years, from the date of publication of the contract notice;

or

(b) similar work up to a limit where the total monetary value of the works performed, taken together over the last five years, is not less than twice the limit value of the contract procured.

Completing one of the above two conditions makes the offer qualifiable.

**2.3.1/a** For contracts concluded with public authorities, the economic operator must submit the following documentation:

1. The evaluation form;
2. The Contract/Contract;
3. The final position;
4. Tax receipts;
5. Commissiong act;
6. Taking over Certificate /Temporary Taking over Certificate.

**2.3.1/b** for contracts concluded with the private sector, the economic operator must submit the following documentation:

1. Undertaking contract;
2. Building permits;
3. The final position;
4. Tax Invoice;
5. Commissioning act of the facility;

The item 2.3.1/a is completed by the member who has the highest percentage of participation in the union. The other members of the union shall submit similar contracts in proportion to the percentage of their participation in the union. The item 2.3.1/b should be completed by all members of the union in relation to the percentage of their participation in the union.

1. Participating economic operators must have the necessary licenses for the implementation of the contract, based on the template approved by a decision no. 42, dated 16.01.2008 of the Council of Ministers "On the approval of the regulation on the criteria and procedures for granting professional licenses for the application, classification and discipline of legal entities exercising construction activities", as amended.

The professional license of the Economic Operators related to the execution of the works subject to the contract shall contain the following categories:

For the overall construction work:

* N.P. 1 A Digging works on the ground;
* N.P. 2 E Civil and industrial construction;
* N.P. 4 A Roads, highways, bridges, overpasses, railways, tram lines, subways, cable cars and airport runways.
* N.P. 11 A Constructions for substations, transformer cabins T/N lines and medium voltage and distribution of electricity.
* N.P. 12 A Environmental engineering work.

For special construction works:

* N.S.1 A Demolition works.
* N.S. 2 A Hydro sanitary plants, kitchens, laundry facilities, their maintenance;
* N.S.-3 A Lifting and conveyor plants (elevators, escalators, conveyors)
* N.S. 4 B Refinishing works of masonry and related, refinishing with wood, plastic, metal and glass materials and refinishing of technical construction nature.
* N.S. 12 B Technological, thermal and air-conditioning plants;
* N.S. 13 A Plants and telephone and telecommunications lines;
* N.S. 14 B Internal electrical, telephone, radio-telephony TV plants.
* N.S.18 A and Topo geodetic Works

Foreign operators must make the equivalent of the professional licenses they have issued from the country of origin, at the Ministry of Infrastructure and Energy, (or the competent Ministry of the time) of the Republic of Albania. (Regulation on the criteria and procedures for granting professional licenses for the application, classification and discipline of legal entities exercising construction activities, approved by DCM No. 42, dated 16.01.2008). Failure to appear in this form is a disqualifying condition.

1. The economic operators shall determine by means of a declaration by the (Administrator of the company), the Technical Director of works in the facility who is involved in the license of the company, and who will provide the technical direction of the works on site and shall not be engaged in other contracts. The Technical Director of works in the facility, declared must meet the criteria set out in Instruction no. 2, dated 13.5.2005 "On the implementation of construction works".
2. For the above, the bidders must have the technical capacities for ***the design of the project***, which must have the licenses:

ARCHITECT DESIGNER

2/a Architectural design for residential-industrial-tourist facilities;

2/b- Architectural design of sports facilities.

2/d- Landscape design, arrangement of green surfaces, gardens and parks.

CONSTRUCTION DESIGNER

3/a) Design of civil-industrial-tourist objects made of masonry and reinforced concrete skeleton up to 5 floors.

3/c) High-difficulty reinforced concrete-metal structures facilities.

INSTALLER DESIGNER

4/a) Design of hydro-sanitary installations;

4/b) Design of thermos-technical-ventilation-conditioning installations,

4/c) Design of electrical and telephone networks, radiotelephone, intercom –TV--alarm system, etc.,for civil and industrial facilities;

4/f) Design of fire protection systems;

4/j) Design of telephone networks, intercom, phone, Internet, TV, access control, CCTV, alarm systems, fire detection systems, etc., for civil and industrial facilities.

HYDRAULIC WORKS DESIGNER

5/b) Water supply design - exhaust manifolds.

GEODES DESIGNER

8/a) Geodetic foundations – revelations at all scales.

8/b) Photogrammetric design – cartographic - topographic.

GEOLOGICAL ENGINEERING STUDY - HYDRO-GEOLOGICAL

9/a) Geological-engineering study/assessment of the land for civil-economic facilities up to 5 floors.

DESIGN OF ELECTRICITY PRODUCTION AND DISTRIBUTION PLANTS

Distribution network electrical cabins design - low voltage - medium voltage lines.

ROAD SIGNAL DESIGNERS

11/a) Local road design, secondary urban roads and secondary interurban roads.

(For foreign operators to make the recognition of the professional license they have from the country of origin at the respective institution, in addition to the professional licenses required for the execution of the contract).

*Clarification: On the licenses issued after the entry into force of Decision no.943, dated 28.12.2016 "On some amendments and additions to Decision no.759, dated 12.11.2014, of the Council of Ministers‘ On the professional licensing of individuals and legal persons who will exercise activity in the field of study and design under construction and supervision and commissioning of construction implementation works", the participating economic operator shall submit* **professional licenses of the company (valid) for design (issued by** **Ministry of Urban Development and Tourism** or other institutions authorized under the legislation into force for the granting of professional licenses of design under construction study field**)***, valid, including the above categories with the relevant changes in the title.*

1. The bidder (for design) must have on his staff and appear in the license of the company (Technical Director) as follows:

* An Architect Designer
* A Civil Enginee.
* Mechanical Engineer
* Electrical Engineer
* Hydrotechnical Engineer
* Geologist Engineer.
* Geodesy Engineer
* Engineer Electronic
* Environmental Engineer

1. The economic operator (for design) must certify that it has the support staff to perform this service, as follows:

* Architect Designer University Degree
* Construction Designer University Degree
* Firefighter Expert (MNZ) Certificate of Protection against Fire
* Energy Efficiency Auditors License

The economic operator must submit for the above staff: Individual employment contracts, CVs, University Degrees/Certificates/Licenses according to the notes for each of the above categories as well as appear in the company's payroll for the period September 2024 - November 2024.

1. The Bidding Economic Operator (**for design**) must have on its staff at least **9 (nine**) employees for the period September 2024 - November 2024, certified by:

**a)** Certificate issued by the Tax Administration, specifying the number of employees for the period September 2024 - November 2024

**b)** Payrolls of employees confirmed by the relevant authorities according to the template required by the legislation in force for the period September 2024 - November 2024.

**14.** The economic operator (for design) must be provided with: license issued by the National Licensing Center (NLC) III.2.A code ‘’ Expertise activities related to environmental impact**.**”

**15.** Economic operators must havean average employment of at least 114 (one hundred and fourteen) insured persons for the period September 2024 - November 2024.

For this, the bidder must submit:

1. Certificate issued by the Tax Administration, specifying the number of employees for each of the required months;
2. Payroll of employees according to the form required by the legislation in force.

Note: This request is met through the submission by economic operators of the summary self-declaration form according to the relevant Annex to the DST and the required documentation must be submitted by the qualified bidder, before the publication of the notification of the winner and the beginning of the appeal deadlines.

9 (nine) technical design directors are not included in this staff.

1. The economic operators must be part of the technical staff of the company and appear in the license of the company as follows:

* Civil Engineer 2 (two)
* Hydrotechnical Engineer 1 (one)
* Electronic Engineer 1 (one)
* Electrical Engineer 1 (one)
* Mechanical Engineer (1 (one)
* Geodesy Engineer 1 (one)
* Geologist Engineer 1 (one)
* Architect 1 (one)

- For the above staff, the economic operator must submit the following documentation: Valid employment contract, CV, University Degree and appear on the company's payroll at least for the period September 2024 - November 2024 .

In the case of the Union of Economic Operators, according to the works it undertakes to carry out with reference to the BoQ of Works, each Operator shall determine by means of a declaration the Technical Director (s) of the works in the facility, who shall be included in the licence of the company.

Note: This request is met through the submission by economic operators of the summary self-declaration form according to the relevant Annex to the DST and the required documentation must be submitted by the qualified bidder, before the publication of the notification of the winner and the beginning of the appeal deadlines.

1. In addition to the technical staff, the Economic Operators must have employed support staff as follows:

* 1 (one) Civil Engineer (Structure) University Degree
* 1(one) Hydrotechnical Engineer University Degree
* 1 (one) Electrical Engineer University Degree
* 1 (one) Electronic Engineer/IT University Degree
* 1 (one) Mechanical Engineer University Degree
* 1 (one) Topographer University Degree
* 2 (two) Construction Technician Professional Certificate
* 2 (two) Geometry Technician /Topographer Professional Certificate
* 3 (three)Electrician Professional Certificate
* 4 (four) Ironworker Professional Certificate
* 4 (four) Carpenters Professional Certificates
* 2 (two) Hydraulic Professional Certificate
* 4 (four) Bricklayer/Plasterer Professional Certificate
* 3 (three) Tile layer Professional Certificates
* 3 (three) Employees of the Dry Thermal insulation System;

Professional Certificates

* 2 (two) Painters Professional Certificate
* 2 (two) Electronic Workers Professional Certificate
* 2 (two) Elevator fitter Professional Certificate
* 3 (three) Waterproofing technician Professional Certificate
* 3 (three) Air conditioning heating/cooling systems workers

Professional Certificate

* 2 (two) Automotive Maneuverer Professional Skills Certificate (CAP)
* 1 (one) Bulldozer Maneuverer Professional Skills Certificate (CAP)
* 4 (four) Excavator Maneuverer Professional Skills Certificate (CAP)
* 5 (five) Drivers Driving License
* 48 (forty-eight) Simple workers

The economic operator must submit for the above staff: Individual employment contracts, University Degree/Certificate/Professional Certificate/ Professional Skills Certificate (CAP)/Driving License according to the notes for each of the above categories and the above staff must appear in the company's payroll for the period of November 2024 .

Note: Documentation (diplomas/certificates/degrees) that has not been issued according to the relevant legislation of vocational education shall be considered inaccurate and cause for further action according to the relevant provisions of the public procurement law.

For the occupations as above, the economic operator must complete the table as below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Name Surname of the employee | The employee's occupation in the certificate/diploma | Name of the public/private institution issuing the certificates/diplomas | Identifying number of certificates/  diplomas | VAT No. (in case the issuer is a private institution) |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| …….. |  |  |  |  |  |

Note: This requirement is met through the submission by economic operators of the summary self-declaration form according to the relevant DST appendix and the above table, which must be submitted at the stage of bidding to the SPE. While the required supporting documentation must be submitted by the qualified bidder, first before the publication of the notification of the preliminary winner and the beginning of the appeal deadlines.

1. The economic operator must have part of the technical staff or support at least 5 (five) Certified and trained employees for Works at height, one of whom is an engineer, according to DoCM no. 312, dated 05.05.2010 "On the approval of the regulation "On safety on site" given by a licensed Albanian or foreign accredited certification organization recognized in the Republic of Albania. For the above employees must present Certificates of qualification as well as appear in the company's payroll for the period September 2024 - November 2024
2. Bidding economic operator must have part of the technical staff or qualified/certified support staff as follows:

* 5 (five) Certified workers for special welding works according to the standard EN ISO 9606-1 :2017.
* 3 (three) crane operators.

The above employees must submit valid individual employment contracts, diplomas/certificates, issued by an Albanian or foreign licensed /accredited certification organization and appear on the company's payroll for the period September 2024 - November 2024.

1. Economic operators must have at least the following certified technical or support staff:

-1 (one) employee provided with a certificate "Responsible for safety and health protection at work", in accordance with the clauses of Law no. 10327, dated 18/02/2010 "On safety and health at work" and DoCM no. 312, dated 05.05.2010 "On the approval of the regulation "On safety on site". To meet this criterion, the EO must submit an employment contract and the relevant certificate and must be on the company's payroll at least for the period 2 September 2024 - November 2024 or a service contract with private entities licensed *for safety and health protection at work.*

*-* 1 (one) employee provided with certificates *“Expert on First Aid and Emergency Intervention",* which is issued by accredited companies or international accrediting bodies recognized by the Republic of Albania. To meet this criterion, the EO must submit an employment contract and the relevant certificate and must be on the company's payroll at least for the period September 2024 - November 2024.

- 1 (one) Engineer provided with a certificate entitled Energy Auditor in Buildings (*Certificate for Energy Auditor to be issued by the Agency for Energy Efficiency).* To meet this criterion, the EO must submit an employment contract and the relevant certificate and must be on the company's payroll at least for the period September 2024 - November 2024.

- 1(one) employee provided with certificates as a *"Fire Expert in the field of fire protection and rescue"*. To meet this criterion, the EO must submit an employment contract and the relevant certificate and must be on the company's payroll at least for the period September 2024 - November 2024.

Note: This request is met through the submission by economic operators of the summary self-declaration form according to the relevant Annex to the DST and the required documentation must be submitted by the qualified bidder, before the publication of the notification of the winner and the beginning of the appeal deadlines.

1. The Economic Operator must possess and present valid certificates issued by a conformity assessment body, accredited by the national accreditation body or international accreditation body, recognized by the Republic of Albania as defined as follows:

**ISO 9001:2015 Certificate - Certification for quality management or equivalent** (valid for the exercise of activity subject to procurement in order for OE to ensure a supply of European quality and standards which must be accredited by local institutions (General Directorate of Accreditation (DPA), or by international accreditation bodies recognized by the Republic of Albania. Given that this type of ISO certificate may have evolved over the years, any other type of standard that has come as an evolution of this ISO will also be accepted;

**ISO 14001:2015 Certificate - Environmental Management System or equivalent (**valid for the exercise of the activity subject to procurement, in order for EO to ensure a supply of European quality and standards, which must be accredited by local institutions (General Directorate of Accreditation) or by international accrediting bodies recognized by the Republic of Albania. Since this type of ISO certificate may have evolved over the years, any other standards that have evolved into ISO will be accepted.

**ISO 45001:2018 Certificate** - **Occupational Health and Safety Management System or equivalent,** valid for the entire period of performance of the contract) for the exercise of the activity subject to procurement, in order for EO to ensure a supply of European quality and standards, which must be accredited by local institutions (General Directorate of Accreditation) or by international accreditation bodies recognized by the Republic of Albania. Since this type of ISO certificate may have evolved over the years, any other standards that have evolved into ISO will be accepted.

**ISO 27001:2013 Certificate or equivalent on Information Security Management,** valid for the exercise of the activity subject to procurement, in order for EO to ensure a supply of European quality and standards, which must be accredited by domestic institutions (General Directorate of Accreditation) or by international accrediting bodies recognized by the Republic of Albania. Since this type of ISO certificate may have evolved over the years, any other standards that have evolved into ISO will be accepted.

**EN-ISO 3834-2:2006 Certificate or equivalent** **on "Welding Quality Management Systems",** validfor the exercise of the activity subject to procurement, in order for the EO to ensure a supply of European quality and standards, which must be accredited by local institutions (General Directorate of Accreditation) or by international accreditation bodies recognized by the Republic of Albania. Since this type of ISO certificate may have evolved over the years, any other standards that have evolved into ISO will be accepted.

1. The economic operator, if it is not a producer, must submit a supply contract for the following materials:

For electrical materials.

- Pre-supply contract with the authorized manufacturer or distributor. In case of submission of a supply contract with the official distributor, the economic operator must submit the authorization/act agreement or any other document proving the connection between the manufacturer and the official distributor.

For hydraulic and hydro sanitary materials.

- Pre-supply contract with the authorized manufacturer or distributor. In case of submission of a supply contract with the official distributor, the economic operator must submit the authorization/act agreement or any other document proving the connection between the manufacturer and the official distributor.

For the Elevator, Generator, Pump and Transformer.

- Pre-supply contract with the authorized manufacturer or distributor. In case of submission of a supply contract with the official distributor, the economic operator must submit the authorization/act agreement or any other document proving the connection between the manufacturer and the official distributor.

For the doors and windows.

- Pre-supply contract with the authorized manufacturer or distributor. In case of submission of a supply contract with the official distributor, the economic operator must submit the authorization/act agreement or any other document proving the connection between the manufacturer and the official distributor.

For waterproofing materials, plates, gypsum, paints and coating system

- Pre-supply contract with the authorized manufacturer or distributor. In case of submission of a supply contract with the official distributor, the economic operator must submit the authorization/act agreement or any other document proving the connection between the manufacturer and the official distributor.

1. The bidding economic operator must be provided with:

**-** License issued by the National Licensing Center (NLC) III.2.B Code "On collection and transportation of inert waste".

- License issued by the National Licensing Center (NLC) 1.2.A. Code "On Fire Protection".

1. The economic operator must have a service contract with a testing laboratory of construction materials, concrete, which must be accredited by national or international bodies according to the standards SSH EN 12390-3:2009, SSH EN 12504-4:2008, SSH EN 12350-2:2009 and SSH EN 12504-2:2012.
2. Bidding Economic Operator shall have at its disposal for the performance of the contract the technical and protective means as follows;

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Types of machinery | Status | Qty |
| 1 | Self-unloading truck with a capacity of more than 15 tons | owned or rented | Pieces  3 |
| 2 | Self-unloading truck with a capacity of 3.5-5 tons | owned or rented | Pieces  3 |
| 3 | Self-unloading wagon truck | owned or rented | Pieces  1 |
| 4 | Truck with Crane with a capacity of 5-10 tons. | owned or rented | Piece |
| 5 | Truck crane with basket | owned or rented | Pieces  1 |
| 6 | Truck crane with horizontal jib crane over 40 m with technical data sheet | owned or rented | Pieces 1 |
| 7 | Bulldozer | owned or rented | Pieces 1 |
| 8 | Graders | owned or rented | Pieces 1 |
| 9 | Tire diggers (front bucket, rear bucket) backhoe loader | owned or rented | Pieces  2 |
| 10 | Tires Excavator | owned or rented | Pieces  2 |
| 11 | Roller excavator | owned or rented | Pieces  2 |
| 12 | Roller mini-excavator | owned or rented | Pieces |
| 13 | Mini digger | owned or rented | Pieces 1 |
| 14 | Water tank | owned or rented | Pieces 2 |
| 15 | Construction site concrete mixer truck 2.5-3.5 m3 | owned or rented | Pieces 2 |
| 16 | Concrete mixer truck | owned or rented | Pieces 3 |
| 17 | Concrete Auto pump | owned or rented | Pieces 2 |
| 18 | Asphalt paving | owned or rented | Pieces 1 |
| 19 | Trencher | owned or rented | Pieces 1 |
| 20 | GPS (base + rover) | owned or rented | Set 1 |
| 21 | Vibrator concrete exterior | owned or rented | Pieces 5 |
| 22 | Deep concrete vibrator | owned or rented | Pieces 2 |
| 23 | Vibrator compactor (trench) | owned or rented | Pieces 2 |
| 24 | Plaster pumps | owned or rented | Pieces 2 |
| 25 | Level pumps | owned or rented | Pieces 2 |
| 26 | Generator 250kva min. | owned or rented | Pieces 1 |
| 27 | Scaffolding | owned or rented | 9000 m2 |
| 28 | Arc welding apparatus (SMAW), provided with valid calibration certificate | owned or rented | Pieces 2 |
| 29 | MIG welding machine, mag 500a, provided with valid calibration certificate | owned or rented | Pieces 1 |
| 30 | Electrode Heating cathode 2500C | owned or rented | Pieces 1 |
| 31 | Plasma CNC cutting machine | owned or rented | Pieces 1 |
| 32 | Equipment for detection of cables and pipes | owned or rented | Pieces 1 |
| 33 | 3D laser scanner topography | owned or rented | Pieces 1 |
| 34 | Tranches | owned or rented | Pieces 1 |
| 35 | Electric concrete mixer | owned or rented | Pieces 1 |
| 36 | Light tower with generator | owned or rented | Pieces 1 |
| 37 | Wooden reinforcement (concrete formwork) | owned or rented | 2000 m² |
| 38 | Crane with a minimum capacity of 1 ton | owned or rented | Pieces 2 |
| 39 | Two-component paint marking machine | owned or rented | Pieces 1 |
| 40 | Rotary mixer for leveling and reinforcing layers | owned or rented | Pieces 1 |
| 41 | Rubber-iron vibrating roller with a capacity of over 16 tons | owned or rented | Pieces 1 |
| 42 | Iron-iron vibrating asphalt roller up to 2 tons | owned or rented | Pieces 1 |
| 43 | Iron-iron vibrating asphalt roller 7-9 tons | owned or rented | Pieces 1 |
| 44 | Water tank (5000 liters) | owned or rented | Pieces 2 |
| 45 | Water Pumps | owned or rented | Pieces 2 |
| 46 | Leveling equipment for leveling layers (laser) | owned or rented | Pieces 1 |
| 47 | Helicopter concrete leveler | owned or rented | Pieces 2 |
| 48 | Office stationery container | owned or rented | Pieces 1 |
| 49 | Total robotic station | owned or rented | Pieces 1| |
| 50 | Construction site concrete mixer | owned or rented | Pieces 5 |

To prove this, the DST attachment form must be accompanied by the following documents:

* For equipment/vehicle that are marked in public registers, when they are in ownership, the following documents must be submitted: - certificate of ownership; - circulation permit; - certificate of technical control; - insurance; - annual taxes - transport permit, as well as to present clear photos for each vehicle and the vehicle license plate should be visible.
* While for rented vehicles in addition to the above documentation, the lease contract must also be submitted.
* For equipment/vehicle that are not listed in public registers, when they are in ownership, the purchase or clearance contract must be submitted, the relevant photos and tax invoices, while for leased vehicles, in addition to the above documentation, the lease contract must be submitted.

Note: This request is met through the submission by economic operators of the summary self-declaration form according to the relevant DST Annex and the required documentation must be submitted by the qualified bidder, first before the publication of the notification of the winner and the beginning of the appeal deadlines.

Economic operators to qualify in the first stage of the procedure shall submit the documentation in accordance with the requirements set out above, in a sealed, non-transparent envelope, signed and stamped by them. The Contracting Authority shall examine the documents submitted by the economic operators and assess whether this documentation meets the requirements set out in the contract notice.

All documents required for the first stage of the procurement procedure must be originals or notarized copies of them. Cases of non-delivery of a document or fake and incorrect documents are considered as conditions for disqualification.

The application form for participation should be completed according to the templates of the tender documents published by the APP in the section Legislation / Procurement in the field of defence and security. ([https://www.app.gov.al/lelegislacion/prokurimet-ne-fushen-e-protektjes-dhe-te-sigurise/dst/](https://www.app.gov.al/legjislacioni/prokurimet-ne-fushen-e-mbrojtjes-dhe-te-sigurise/dst/)).

**Stage 2 - Invitation to Bid and Evaluation :** The Contracting Authority will send an invitation to bid to Candidates who have completed the pre-qualification requirements by inviting them to submit tenders according to the stipulations in the TD and the specifications set out in the invitation to bid. Bids will be reviewed and evaluated by the Contracting Authority to determine the winning bid.

The most economically advantageous Bid

regarding the importance:

Valuation Criteria Points

**i)** **Time of implementation of the contract, implementation schedule [ 0 - 30 ]**

The economic operator must demonstrate the ability to transform the requirements of the technical specifications and the costs into a specific work plan in order to carry out services on time.

The Responsible Authority reserves the right that if the implementation time is to be lower than 80% of the time limit set by the Responsible Authority, it shall request clarification from the bidders, before taking a decision on their qualification or not. In any case, the bidder has the obligation to argue and document with documentary evidence the clarifications for the particular element (s) of the implementation time.

**(ii)** **The lowest price [ 0-50 ]**

The economic operator must describe the bid.

**(iii) Quality** **[0 - 20 ]**

Indicators and qualitative analysis at work by defining its elements as for example but not limited to the quality of the technical proposal in terms of the organization of the site, the main staff and their stay during the period of the contract implementation, the availability of key equipment, safety at work, quality assurance, mobilization plan, schedule of works and any other activity as may be determined by the employer.

Note: The economic operator is responsible for applying for and obtaining the relevant permits (construction, etc.). The deadline for obtaining permits must be provided by the bidders in the preparation of bids and in any case must be included in the contract term. The responsible authority will support as much as possible during this process.

**4.2 Winners' Selection Criteria:**  

(a) The lowest price 

Or

The most economically favorable bid  **X.**

regarding the importance:

- **Price 50 points; Time of contract implementation, implementation schedule 30 points; Quality 20 points.**

*The Contracting Authority shall specify the points for each assessment criterion set*.

**4.3 Time limit for submitting requests to participate:**    
**Date:** **30/01/2025***(dd/mm/yyyy)* **Time : 10:00**

Place: General Directorate of Prisons, with address : Rruga Zef Serembe, Tirana.

**4.4 Bids validity period: 150** *(expressed per day)*

**4.5** **Language(s) for drawing up bids or requests to participate:**  

|  |  |  |  |
| --- | --- | --- | --- |
| Albanian | X | English | X |
| Other | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

*Section 5* Supplementary information

**5.1 Documents with payment** *(where assessed by the contracting authority)*:

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No | X |

If yes

|  |  |  |  |
| --- | --- | --- | --- |
| Currency | \_\_\_\_\_\_\_\_\_ | Price | \_\_\_\_\_\_\_ |

This price covers the actual costs of copying and distributing DT to Economic Operators. Interested economic operators have the right to check the TD before their purchase.

5.2 Additional information (place, office, methods for withdrawing tender documents)

Referring to the provisions of LPFMS and Article 28 of the Procurement Rules in the field of protection and security, approved by DoCM no. 1170, dated 24.12.2020, the tender documents will be made available to the selected candidates for the purpose of drafting and submitting bids for the second phase of the procedure.

Date of announcement: **23/12/2024.**